



SWINDON MUSIC TRUST

c/o 7 Plymouth Street, Swindon, SN1 2LA

Remissions Policy and Procedures

Eligibility

Pupils who meet one of the following criteria can access funding to assist with the cost of instrumental/vocal lessons, if they meet the terms and conditions set out below and by completing the application form.

SEND – Special Educational Needs and Disabilities
BESD – Behavioural, Emotional and Social Difficulties
LAC – Looked-After Child
YC – Young Carer
FSM – Free School Meals
UC - Universal Credit

Adults who are in receipt of universal credit or income support allowance can access funding to assist with the cost of instrumental/vocal lessons, if they meet the terms and conditions set out below and by completing the application form.

Policy

The amount of funding is set annually by Swindon Music Trust and the level of subsidy for the 2020-2021 academic year is £5.50 per lesson. The maximum number of lessons that will be subsidised is 34 per academic year.

Funding is limited and applications will be dealt with on a first come, first served basis.

Terms and Conditions

1. Pupils must meet one of the criteria set out above and evidence must be provided at the time of application
2. Pupils must be taught by teachers who are members of Swindon Music Co-operative or an approved Associate provider.
3. Funding will be provided for one instrument only and for group or individual lessons.
4. Parents/carers or adult learners will be required termly to provide evidence of continued eligibility for free school meals,
5. It is the parents/carers' or adult learners' responsibility to inform Swindon Music Co-operative if their situation changes and they are no longer eligible for subsidy.
6. There are no restrictions on where and when lessons take place
7. Funding will be withdrawn where a pupil fails to attend lessons on a regular basis or fails to make satisfactory progress.
8. Funding will be withdrawn where the balance of tuition fees due to Swindon Music Co-operative is not paid in accordance with their terms and conditions.

Procedure for Parents/Carers or adult learners

1. Complete the application form.
2. Send the completed form to **Swindon Music Trust, 7 Plymouth Street, Swindon, SN1 2LA** with evidence of eligibility or email: admin@swindonmusictrust.org.uk